

May 11, 2004

Ms. Kathleen Marshall, Planning Manager
Bureau of Recovery and Mitigation
Department of Community Affairs
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Dear Ms. Marshall:

Enclosed are four (4) copies of the executed Fiscal Year 2003-04 (FY04) Grant Agreement (#04HM-6L-02-47-01-001) for funding from the Hazard Mitigation Grant Program Funds.

Please execute the agreements and return one original signature copy to:

Richard R. Smith, Director
Leon County Sheriff's Office
Division of Emergency Management
535 Appleyard Drive
Tallahassee, Florida 32304

Additionally, as indicated in Section 10(c) of the Agreement the Leon County Board of County Commissioners has designated Mr. Richard R. Smith, Emergency Management Director, as the County's Agreement Representative for this Agreement.

The Board of Commissioners has authorized the Agreement Representative to modify this Agreement on our behalf within the accepted budget for this Agreement.

Should you have any further questions or require additional information concerning this matter, please call Mr. Smith at (850) 488-5921.

Sincerely,

Jane G. Sauls, Chairman
Board of County Commissioners